

# Remote Office

## Remote Accounting System (RAS)



### Powerful reports — at your fingertips.

The Remote Accounting System (RAS) component of Remote Office is the Business Manager's tool to perform month-end close without receiving boxes of printed reports, as well as to generate key accounting reports as needed. Reports can easily be previewed, printed, or sent to PDF or Microsoft<sup>®</sup> Excel.

#### AIMS INVENTORY REPORTS

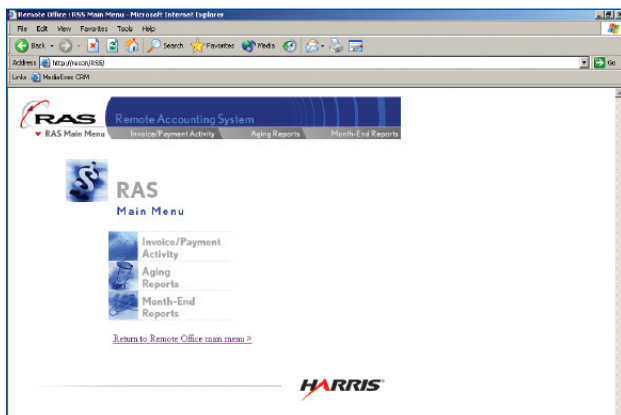
Manage payments remotely

- **Invoice Reprint**  
Review and print client invoices as needed.
- **Payment Entry**  
Enter payments, adjustments or post prepayments from each office for immediate posting to the Novar<sup>™</sup> Accounts Receivable.

#### AGING REPORTS

Detailed receivables instantly

- **Short Form**  
Reflects detail to 120 days outstanding.
- **Long Form**  
Reflects detail to 18 days outstanding.
- **Cash Liability**  
Includes unapplied cash details.
- **Historical Detail**  
Includes all payment, adjustment and unapplied cash detail.



An intuitive welcome screen provides easy access to powerful RAS features.

## MONTH-END REPORTS

All of the information required to prepare monthly closing reports

- Invoice Summary
- Payment Summary
- Adjustment Summary
- Posted Pre-Payment Summary
- Pre-Payment Entry Summary
- Cash Liability Summary
- Balance Due Summary
- Invoice Line Type Summary

## TO LEARN MORE

For more information, please contact your sales representative at 303.476.5000 or visit [www.broadcast.harris.com/broadband](http://www.broadcast.harris.com/broadband).

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